



Request for inspection services on unofficial submitted grain samples, including grade dispute samples Eastern Canada

Instructions on how to complete this form are on the last page

Date: (dd/mm/yyyy)

Section A: Submitted Sample

Sample type (select one) Producer submitted Company submitted

Name (certificate to be issued to)

Address

City/town

Postal code

Contact name

Phone number

Fax or email address

Section B: Grade Dispute Sample

Original delivery/grading document reference number (attach separate document if necessary):

Producer information

Producer's name

Address

City/town

Postal code

Phone number

Fax or email address

Elevator information

Company name

Address

City/town

Postal code

Phone number

Fax or email address

Section C: Sample Information

Sample identification (attach separate document if necessary)

Commodity (e.g., canola, flaxseed, wheat)

Approx. tonnes

Date sampled

Origin of grain (select one) Canadian US Imported

Section D: Canada Eastern (CE) Grain Declaration (the sample submitted is declared to be)

I, the undersigned, solemnly declare that, unless otherwise specified below, the sample is of a variety eligible for the kind of grain and class (if applicable) stated. I understand that varieties of grain not registered under the Seeds Act for sale in or importation into Canada are only eligible for the lowest grade in any class, unless exempted by order of the Canadian Grain Commission. I further understand that varieties of wheat and barley not designated to a class under the Canada Grain Act, and on a Variety Designation List, are only eligible for the lowest grade in any class.

Name (print):

Signature:

Is the submitted sample a variety registered under the *Seeds Act*? Yes No

Declare the applicable wheat or barley class by selecting one of the classes listed below

Wheat class (select one)

CE Red Spring

CE Amber Durum

CE Feed

CE Hard Red Winter

CE White Winter

CE Other

CE Soft Red Winter

Barley class (select one)

Food

General Purpose

Malting

Section E: Service Requested

Inspection of submitted sample

Grade and dockage

Moisture (moisture proof container required)

Protein

Other factor (specify)

Analysis only (specify)

Analytical testing

Entomology (Berlese extraction method)

Falling number

Oil content

Vomitoxin (DON) - ELISA technology

Other (please specify)

****IMPORTANT****

A minimum of 1000 grams is required for an inspection of a submitted sample or analysis only. Each analytical test requested requires an additional 1000 grams.

Phytosanitary Analysis (Ontario only)

Insects

Weed Seeds

Application for phytosanitary certificate submitted to CFIA in what city?



Section F: Method of payment:

Cash (in person payment only) Personal cheque (payable to the Receiver General for Canada)

Credit card

You may pay by American Express, MasterCard or Visa. Credit card payments can be made over the phone. Do not send credit card information by email or fax. Once a credit card payment is processed, the Canadian Grain Commission destroys all credit card information.

Bring your sample or send it by mail or courier to one of the following CGC offices listed below:

Canadian Grain Commission offices and mailing addresses		Telephone Number
<input type="checkbox"/> Hamilton	2255 Barton St E, Unit 3A, Hamilton ON L8H 7T4	905-560-1802
<input type="checkbox"/> Montreal	13-2901 Rachel Street East, Montreal QC H1W 4A4	514-360-7772
<input type="checkbox"/> Thunder Bay	221 N Archibald, 2 nd Floor, Thunder Bay ON P7C 3Y3	807-626-1405



Instructions for completing the I-107 form

The I-107 form is a multipurpose form intended for use by both producers and companies to request services of the Canadian Grain Commission (CGC). Clients requesting inspection of a **submitted sample*** (including an analysis only) or a **grade dispute sample**** are required to complete this form. Section A and B are different. Fill out either section A or B, not both.

***A Submitted sample** is an unofficial sample provided by either a producer or a company. It is important that the sample be as representative of the lot as possible, however the certificate issued by the CGC pertains only to the sample submitted and not to the entire lot of grain from which you take your sample. Clients requesting this service are required to complete sections A, C, D, E and F only. (*Section B is left blank*)

****A grade dispute sample** is an unofficial sample used to resolve grain grading disputes on producer deliveries made into a terminal elevator. Producers (or someone delivering grain on a producer's behalf) may request an assessment of the grain quality, dockage and/or protein. A sample that the producer (or person delivering grain on the producer's behalf) and the elevator operator agree is representative of the grain delivery is sent to the CGC in a container that will maintain the integrity of the sample. Clients requesting this service are required to complete sections B, C, D, E and F only. (*Section A is left blank*)

SECTION A: SUBMITTED SAMPLE

- Select the appropriate sample type: producer or company submitted.
- Complete the name and address sections. The certificate is issued and mailed to the name and address provided.
- The phone number/contact name will be used to contact you if any information is incomplete or missing.
- Provide an email address or fax number to receive a copy of the certificate if desired.

SECTION B: GRADE DISPUTE SAMPLE

- Provide a reference number, if applicable, for the original delivery document to which the dispute applies.
- Provide the information for both the producer and the company involved in the dispute. Both parties will independently receive a copy of the CGC unofficial submitted sample certificate.

SECTION C: SAMPLE INFORMATION

- Provide a sample identifier which is identifiable to the client submitting the sample, such as bin number, railcar number, etc. The same sample identifier cannot be duplicated within the same crop year.
- Provide the commodity, approximate tonnes and the date sampled.
- Select the origin of the grain.

SECTION D: CANADA EASTERN GRAIN DECLARATION

- Read the declaration, then print and sign your name indicating agreement with the statement. Variety designation lists for Canadian wheat and barley are available at <https://grainscanada.gc.ca/en/grain-quality/variety-lists/>.
- Select if the sample is a variety registered by the Canadian Food Inspection Agency. The list of registered varieties is available on the Canadian Food Inspection Agency website at http://www.inspection.gc.cahttp://www.inspection.gc.ca/active/netapp/regvar/regvar_lookupe.aspx.
- Declare the applicable class for all wheat and barley samples.

SECTION E: SERVICE REQUESTED

- Select the services you are requesting: inspection of a submitted sample, analysis only, analytical testing and/or phytosanitary analysis (available in Ontario only).
- For an inspection of a submitted sample, the certificate issued will provide only the specific grading factor(s) relevant for the assigned grade. If a specific grading factor is requested, indicate your request in the "Other factor" space provided. For example: % *fusarium damage*, % *distinctly green*. Additional service fees may apply.
- When requesting an analysis only, indicate your request in the analysis only section. For example, protein only or dockage only. For analysis only, no grade and dockage are provided, only the analysis as requested. Additional service fees may apply.
- If other analytical testing is requested, in addition to those provided, indicate your request in the "Other" space.
- A minimum of 1000 grams is required for an inspection of a submitted sample or analysis only. A 1000 gram sample is required for each analytical test requested. For example, if requesting grade and dockage, moisture and protein for a wheat sample, a minimum of 1000 grams is required. If requesting grade and dockage, moisture, protein and falling number for a wheat sample, a minimum of 2000 grams is required.

SECTION F: METHOD OF PAYMENT

- All services and fees are available at <https://grainscanada.gc.ca/en/grain-quality/services-fees/>.
- Select the method of payment: cash, cheque or credit card.
- If you are sending payment by cheque and are unsure of the fee, please contact a CGC office for confirmation.